



Annual General Meeting Minutes 2023

Date | time 9th Oct 2023 @ 1739 - | *Place* Geraldton Multi-Purpose Centre (Meeting Room) Stowe Gardens *Chair* Shannon Nicholson *Minutes* TBC

Attendees

Marijke Travasso, Mary Lynas, Alison Mackie, Shannon Nicholson, Jesse Steele, Silvia Borracci, Donelle Coyle, Peter Coyle, Rebecca Hayes, Robert Lynas, Glenn Evans, Fiona Naisbitt, Sangdao Eggleston

Proxy votes received:

Glenn Evans proxy for Nicholas Le Clerc

Rob Lynas proxy for Mark White

Marijke Travasso proxy for Danyelle Cowan

Shannon Nicholson proxy for Anna Kosch

Alison Mackie proxy for Bruce McDonald

Marijke Travasso proxy for Anthony Travasso

Apologies:

Anna Kosch, Mark White, Nicholas LeClerc, Danyelle Cowan, Bruce McDonald

Business:

1 **Welcome** - President welcomes all attendees secretary provides outline of AGM agenda and ethics around the meeting.

2 **Ratification of Minutes from Previous AGM** –

Marijke Travasso and second by Jesse Steele

3 **President's Report** (Marijke Travasso) to be an addendum to these minutes

4 Presentation of Financials (Mary Lynas) to be an addendum to these minutes

5 Coach's Report (Mary Lynas) to be an addendum to these minutes

6	Election of New Executive committee members		Outgoing	Nominated Incoming	Incoming	Motioned and seconded
		President	Marijke Travasso	Shannon Nicholson (TBC)		
		Vice - President	Bruce McDonald	Mark White	Mark White	Fiona Naisbitt, Marijke Travasso
		Secretary	Shannon Nicholson	Anna Kosch	Anna Kosch	Jesse Steele, Mary Lynas
		Treasurer	Mary Lynas	Mary Lynas & Rebecca Hayes		
		Registrar	Alison Mackie	Marijke Travasso	Marijke Travasso	Robert Lynas, Glenn Evans
		Member liaison 1	Fiona Naisbitt	Fiona Naisbitt	Fiona Naisbitt	Marijke Travasso, Jesse Steele

7	Election of New General committee members		Outgoing	Nominate Incoming	Incoming	Motioned and seconded
		Member Liaison 2	N/A	Jesse Steele	Jesse Steele	Donelle Coyle, Alison Mackie
		General (Auxiliary)	Fiona Naisbitt	N/A		
		General (Auxiliary)	Jesse Steele	Silvia Borracci	Silvia Borracci	Jesse Steele, Donelle Coyle
		General (Auxiliary)	Rebecca Davidson	Peter Coyle	Peter Coyle	Jesse Steele, Silvia Borracci
		General (Auxiliary)	Sangdao Eggleston	Sangdao Eggleston	Sangdao Eggleston	Marijke Travasso, Alison MACKie

		Property Coordinator	N/A	Donelle Coyle	Donelle Coyle	Jesse Steele, Silvia Borracci
		Records Officer	N/A	N/A		
		Club Development Officer	N/A	N/A		
		Marketing and Media	N/A	N/A		
		IT	Alison Mackie	Alison Mackie	Alison Mackie	Marijke Travasso, Jesse Steele

8 General Business

- A Special Meeting will be scheduled for 1730 at 23rd October to finalise President position and fill more General Committee positions. Email asking for nominations will be sent out following this meeting.
- Mark White undertake training as Registrar.
- Official Opening of the outdoor pool at the Aquarena 13th October 10am by Lara Dalton.
- Committee Meetings to be scheduled on the last Monday of each month at 1715 in 2023 at the Aquarena and move to the back office at the outdoor pool. However the October Monthly Committee meeting will be held at 1745 23rd October 2023.
- Handover of role will be expected to be conducted with the outgoing person taking the lead. Once both parties are satisfied that an adequate HO is complete then email they both the Secretary and the President.
- Club coaching requirements to be discussed as an item prior to the end of the year at a monthly general meeting. EOI for coaches.
- Is there an opportunity to reach out to Clark from Swimtech for some development coaching. Discuss at next Monthly committee meeting. Donelle Coyle to gather details.
- Alison Mackie will send out Committee meeting induction checklist to new committee meetings.
- GASC to nominate Nick Short for Official of the year for the Mid West Sporting Federation
- Executives are reminded to save all documents onto Sharepoint

- Add to committee agenda where complaints can be addressed in a confidential manner. This should be included in the club policies. To be discussed at next General Committee meeting
- Email reminder to members to register with Swim Central. No one will be able to register for time trials if they are not registered with Swim Central.

9 Date of next AGM 2024 TBC

10 Meeting Closed 1856.